



Rocky Mountain Online Learning School District 6 Date: _____

ASSESSMENT SUPERVISION INFORMATION – TO BE RETURNED TO YOUR RMOL TEACHER

Supervisor Instructions:

- Students will need a computer with internet access for the duration of a test
- Confidential passwords will be emailed to the supervisor via email. To maintain the security and integrity of the RMOL assessment process, passwords must be kept secure.
- Students will log into their course, access the assessment and the supervisor will input the password. (Please ensure that the password is not saved)
- Students will not be left unsupervised while the assessment is being written
- Ensure that the student does not have access to outside resources (cell phones, books, notes , websites, or additional tabs open on their computers when writing an assessment)
- Tests will be timed. (The allotted time can be found on the front page of the assessment)
- When the student completes the assessment, please confirm that the assessment has been SUBMITTED for marking and the student has logged out.
- If technical difficulties arise, the supervisor is asked to alert the teacher of the technical issues.

STUDENT INFORMATION

Name: _____

Email: _____ Phone Number: _____

SUPERVISOR INFORMATION

Name: _____

Name of school or institution: _____

Position: (Teacher, counselor, administrator) _____

Work Email: _____ Phone Number: _____

I have read, understand, and agree with the Supervisor instructions outlined above.

Student Signature: _____

Test Invigilator Signature: _____

We appreciate your willingness to support our students by taking on the role of test supervisor.